

# Single Worker Timesheet

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<b>Client Name:</b>	<b>Timesheet No.:</b>
<b>Invoice Address:</b>	<b>P/O No.:</b>
<b>Work Address:</b>	<b>Week Ending Date:</b>
	<b>Name of Worker:</b>
	<b>Job Title:</b>

	Start	Finish	Breaks	Total Hours Works		Comments
				Basic	Overtime	
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
<b>Total</b>						

I understand that the above hours are hours to be paid, are net of breaks and indicate that all work done within these hours has been completed satisfactorily.

I also understand that all personnel are supplied under the Terms and Conditions of On-Site Recruitment Solutions Limited as previously received, agreed to and duly signed by an authorised representative of the above client. These terms supercede all others unless agreed in writing by a Director of On-Site Recruitment Solutions Limited.

**Signed:** .....  
(Authorised Signatory only)

**Print Name:** .....

**Position:** .....

**Date:** .....